



## Institute of Modern Languages Research University of London

### IDENTITY STATEMENT

<b>Reference:</b>	CUTG
<b>Title:</b>	Records of the Conference of University Teachers of German
<b>Dates:</b>	1932-2003
<b>Level:</b>	fonds
<b>Extent and Medium:</b>	8 boxes
<b>Name of Creator:</b>	Conference of University Teachers of German

### CONTEXT

#### **Biographical/Administrative History:**

The Conference of University Teachers of German (CUTG) was founded in 1932, with the aim of of meeting annually 'to discuss matters pertaining to the study of German in all its branches, to promote the study thereof, to encourage research, and generally to foster high standards of competence among university teachers of German'. Membership is open to any person who holds a full-time or part-time teaching or research appointment within the field of or including German Studies at a university in Great Britain or Ireland, or at a college within such a university. Since 1967 the CUTG has published an annual survey of Research in Germanic Studies. In 1986 the Conference established a fund for Postgraduate Travelling Scholarships; further initiatives in recent years include the CUTG website (1996), the CUTG-sponsored e-mail discussion list german-studies (1998), a series of annual publications of proceedings from the meetings of the Conference, and further funds to support Publication Scholarships and an annual Essay Prize.

### CONTENT

#### **Scope and Content:**

Includes records of individual annual conferences including minutes and agendas, correspondence with and between CUTG officers, records of sub-committees and special groups, reports by and/or circulated by the CUTG to its members and CUTG information bulletins of various kinds, including Works in Progress and Theses in Progress.

### ACCESS AND USE

#### **Language of Scripts:**

English

**Conditions of Access:**

Open. At least 48 hours' notice is required for research visits.

**Conditions of Reproduction:**

Copies may be made subject to the condition of the original. Copying must be undertaken by the Special Collections Reading Room staff, who will need a minimum of 48 hours to process requests. Some of the material in this collection is still in copyright; where there is no waiver and the copyright has not been assigned to the University, responsibility for gaining permission to use such material rests with the user.

<b>CUTG/1 Conferences</b>	Records of individual annual conferences including agendas, minutes, attendees, accommodation arrangements.  2.5 boxes (44 folders)	<b>1932-2003</b>
<b>CUTG/1/1 Conference List 1932-2003</b>	List of conference dates, venues and chairs/presidents.  1 folder	<b>1996 September- 2003</b>
<b>CUTG/1/2 Minutes Book 1</b>	Contains both handwritten and typewritten minutes which have been glued into the book. In the front there is an index.  1 vol	<b>1932-1960</b>
<b>CUTG/1/3 Minutes Book 2</b>	Contains typewritten minutes which have been glued into the book and there is an index in the front of the book.  1 vol	<b>1960-1984</b>
<b>CUTG/1/4 Keele 1970</b>	Includes minutes, invoices forms and lists of delegates. The forms include details of plans for the conference and the lists include details to do with cars and accommodation in Keele. Also includes plans of Lindsay Hall. Previously CUTG/2/1.  1 folder	<b>1970 March-April</b>
<b>CUTG/1/5 Cardiff 1965</b>	An agenda for the 1965 Cardiff conference and correspondence relating to the conference. Correspondents include R.C. Ockenden, Professor Williams and G.T. Gillespie. Previously CUTG/2/7.  1 folder	<b>1964-1965</b>

- |  |   |                  |
|--|---|------------------|
| <b>CUTG/1/6 Reading 1964</b>                 | A map and directions for the Cardiff 1964 conference and letters relating to it. Correspondents include Professor F.P. Pickering, A. Menhennet and E.E. Papst. Previously CUTG/2/8.<br><br>1 folder                         | <b>1963-1964</b> |
| <b>CUTG/1/7 Bangor 1963</b>                  | Papers relating to the Bangor conference in 1963. Includes expenses, draft agendas, lists of delegates and letters. The correspondents include E.E. Papst, Aled Eames and Manuel Zack. Previously CUTG/2/9.<br><br>1 folder | <b>1962-1963</b> |
| <b>CUTG/1/8 Leicester 1962</b>               | Papers relating to the Leicester conference in 1962. Includes an agenda, minutes, expenses and letters. Correspondents include F.J. Stopp, J. Horne and Dr Rowley. Previously CUTG/2/10.<br><br>1 folder                    | <b>1959-1962</b> |
| <b>CUTG/1/9 Dublin 1961</b>                  | An agenda for the Dublin conference in 1961 and letters related to the conference. Correspondents include Professor Pascal, Professor Norman and Dr Rowley. Previously CUTG/2/11.<br><br>1 folder                           | <b>1960-1961</b> |
| <b>CUTG/1/10 Minutes</b>                     | Minutes of the forty-third through to the forty-ninth meeting of the conference of university teachers of German but with the minutes of the forty-seventh meeting absent. Previously CUTG/3/3.<br><br>1 folder             | <b>1980-1986</b> |
| <b>CUTG/1/11 List of university teachers</b> | List of full-time university teachers of German in Great Britain and Ireland, including members of the conference for each year. Previously CUTG/3/4.<br><br>1 folder   | <b>1980-1987</b> |
| <b>CUTG/1/12 Manchester 1979</b>             |   | <b>1979</b>      |

Papers related to the forty-second meeting. Includes notes on opening business of the meeting, a letter to John Flood about accounts and a member who was unable to attend, a list of attendees, an interim report by the National Conference on Languages in Education and minutes. Previously CUTG/4/1.

1 folder

**CUTG/1/13 Rules and Procedure 1960-1979**

Documents on rules and procedures, conference resolutions and notes on preparation of conferences. Also contains membership lists, a report on the crisis in modern languages in secondary and higher education and a letter by John Flood about the conference. Previously CUTG/4/3.

1 folder

**CUTG/1/14 Agendas 1963-1975**

Agendas for the twenty-sixth through to the thirty-eighth conferences. Previously CUTG/4/14.

1 folder

**CUTG/1/15 Minutes 1962-1977**

Minutes for the twenty-fifth through to the fortieth conferences. Previously CUTG/4/15.

1 folder

**CUTG/1/16 Conference Circulars 1963-1971**

Includes committee reports, membership lists and letters circulated to members of the conference. Previously CUTG/4/17.

1 folder

**CUTG/1/17 Constitution and Minutes 1974-1984**

A copy of the conference constitution revised in 1979, a document detailing the history and purpose of the conference, several conference minutes. Previously CUTG/5/1.

1 folder

**CUTG/1/18 Golden Jubilee 1981-1982**

Papers related to the golden jubilee meeting of the conference. Includes lists of guests, a letter about inviting early members of the conference, a final programme for the meeting and letters from those who were invited as special guests. Previously CUTG/5/9.

1 folder

**CUTG/1/19 Scottish University Teachers of German conference minutes 1969-1984**

Includes minutes and programmes for the meetings of Scottish university teachers of German and membership lists. Previously CUTG/5/10.

1 folder

**CUTG/1/20 Queen Mary 1982 1980-1982**

Includes meeting minutes, an agenda, lists of attendees, and information about accommodation and letters about the meeting. Previously CUTG/6/1.

1 folder

**CUTG/1/21 Lancaster 1981 1980-1981**

Material related to the Lancaster meeting in 1981. Includes minutes, accommodation information, expense information, lists of attendees and letters. Previously CUTG/6/2.

1 folder

**CUTG/1/22 Sussex 1980 1979-1980**

Correspondence related to the Sussex meeting as well as minutes, an agenda, accommodation information, expense reports and lists of attendees. Previously CUTG/6/3.

1 folder

**CUTG/1/23 Manchester 1979 1978-1979**

Materials from the Manchester meeting including correspondence, accommodation and meal arrangements, minutes, an agenda and the treasurer's report. Previously CUTG/6/4.

1 folder

**CUTG/1/24 Minutes 1945-1956**

Missing 1946. Previously CUTG/8/21

1 folder

**CUTG/1/25 Southampton 1957 1956-1957**

Previously CUTG/8/20

1 folder

**CUTG/1/26 Birmingham 1958 1957-1958**

Previously CUTG/8/19

1 folder

**CUTG/1/27 Bedford College London 1959 1957-1959**

Previously CUTG/8/18

1 folder

**CUTG/1/28 Exeter 1960 1960**

Previously CUTG/8/17

1 folder

**CUTG/1/29 Dublin 1961 1961**

Previously CUTG/8/16

1 folder

**CUTG/1/30 Leicester 1962 1962**

Previously CUTG/8/15

1 folder

**CUTG/1/31 Bangor 1963 1963**

Previously CUTG/8/14

1 folder

**CUTG/1/32 Reading 1964 1964**

Previously CUTG/8/13

1 folder

**CUTG/1/33 Cardiff 1965 1965**

Previously CUTG/8/12

1 folder

**CUTG/1/34 Glasgow 1966 1966**

Previously CUTG/8/11

1 folder

**CUTG/1/35 Westfield College, London 1967 1967**

Previously CUTG/8/10

1 folder

**CUTG/1/36 Leeds 1968 1968**

Previously CUTG/8/9

1 folder

**CUTG/1/37 Oxford 1969 1969**

Previously CUTG/8/8

1 folder

**CUTG/1/38 Keele 1970 1970**



Previously CUTG/8/7

1 folder

**CUTG/1/39 Newcastle 1971 1970-1971**

Previously CUTG/8/6

1 folder

**CUTG/1/40 Aberdeen 1972 1972**

Previously in CUTG/8/5

1 folder

**CUTG/1/41 East Anglia 1973 1972-1973**

Previously CUTG/8/5

1 folder

**CUTG/1/42 Liverpool 1974 1974**

Previously CUTG/8/4

1 folder

**CUTG/1/43 Warwick 1975 1975**

Previously CUTG/8/3

1 folder

**CUTG/1/44 Edinburgh 1976 1976**

Previously CUTG/8/2

1 folder

**CUTG/2 Correspondence and memoranda 1947-1995**

1.5 boxes (32 folders)

- |                 |   |                            |
|-----------------|---|----------------------------|
| <b>CUTG/2/1</b> | <b>Secretary's filing system: File I and II (incomplete)</b>  | <b>1949-1965,<br/>1975</b> |
|                 | Includes contents list and finance records and correspondence concerning expenses. Previously CUTG/2/5  |                            |
|                 | 1 folder  |                            |
| <b>CUTG/2/2</b> | <b>Secretary's filing system: File III (incomplete)</b>   | <b>1960-1964</b>           |
|                 | Includes list of contents followed by records of membership and officials, including lists of chairmen, secretaries and treasurers; speakers and votes of thanks since 1950; and professors in order of seniority. There are also documents on conference rules and procedures and a letter informing people who may be interested in joining the CUTG. Previously CUTG/7/1 |                            |
|                 | 1 folder  |                            |
| <b>CUTG/2/3</b> | <b>Correspondence on conference membership</b>  | <b>1950-1965</b>           |
|                 | Includes membership requests and rejections; letters regarding the eligibility of F.E.F. Jolles for membership and correspondence between Papst, Rowley, Norman and Pascal about membership issues. Previously CUTG/7/2   |                            |
|                 | 1 folder  |                            |
| <b>CUTG/2/4</b> | <b>Importation</b>  | <b>1961-1963</b>           |
|                 | Includes letters about the importation of speech records (as teaching resources) from Germany, notices from the board of trade and tax forms. Correspondents include Dr Horne, Dr Rowley and Dr Praver. Previously CUTG/2/12  |                            |
|                 | 1 folder  |                            |
| <b>CUTG/2/5</b> | <b>German Life and Letters</b>  | <b>1951-1954</b>           |
|                 | A flier with an order form for German Life and Letters, a communication from the president of the conference about German Life and Letters and a description of the results of a report at the 1950   |                            |

conference on German Life and Letters. Previously CUTG/2/13

1 folder

**CUTG/2/6 Gertrud Seidmann correspondence 1958-1963**

Letters to, from and about Miss G. Seidmann concerning her proposal for a sub-committee about examinations. Also included are a flier for an exhibition of German books for schools, a summary of reports presented by the Association of Teachers of German and an information document about the Association of Teachers of German. Previously CUTG/2/14

1 folder

**CUTG/2/7 Memoranda, letters and reports 1953-1965**

Memos, letters and reports about matters related to German studies and the conference. Subjects include the distribution of conference materials, inviting non-English speaking guests, the history of German studies, O-levels, libraries and student selection. Previously CUTG/2/16

1 folder

**CUTG/2/8 Lecture tours 1947-1962**

Memos and letters related to lecture tours. Specific subjects include the Reinhardt seminar, the visit of Werner Bergengruen and the lecture exchange scheme. Previously CUTG/2/17

1 folder

**CUTG/2/9 Works in Progress 1959-1961**

Letters and memos related to the Bulletin of Work in Progress and the proposal for a bibliography of research in progress. Correspondents of the letters include Dr Stopp, Dr Rowley, Professor Pascal and K.G. Knight. Previously CUTG/2/18

1 folder

**CUTG/2/10 Correspondence 1971-1978**

Letters from various correspondents about: who to invite to give a paper, Ian Hilton's notes on conference minutes, membership, distribution of minutes and the attendance of a non-member. Previously CUTG/4/2

1 folder

**CUTG/2/11 Inter-officer correspondence 1969-1975**

Correspondence between various officers including Professors Chambers, Peacock and Witte. Subjects include arrangements for future conferences, student vacation study grants, revisions to the Newcastle conference minutes, expenses and membership. Previously CUTG/4/4

1 folder

**CUTG/2/12 Distribution and Officers 1959-1967**

Letters and memos regarding the distribution of conference materials and letters about potential candidates for new officer positions. Previously CUTG/4/5

1 folder

**CUTG/2/13 Vacation Study Grants 1972-1974**

Letters from John Flood, Professor Peacock, P.J. Uren and R.H.J. Thorne concerning the provision of student study grants. Previously CUTG/4/6

1 folder

**CUTG/2/14 Correspondence 1970-1972**

Includes an account about a prospective research student and letters from the conference to the editor of The Times regarding proposals reported by the newspaper for changes to language teaching at secondary level. Previously CUTG/4/7

1 folder

**CUTG/2/15 Expenses and Accounts 1967-1974**

Secretarial expenses Mr Flood and Dr Fowler. Previously CUTG/4/13

1 folder

- CUTG/2/16 Applied Linguistics Seminar** **1970-1972**  
 Correspondence about a seminar on German Applied Linguistics. Includes a notice with details of the seminar. Previously CUTG/4/16  
 1 folder
- CUTG/2/17 Correspondence** **1973-1985**  
 Letters sent between members of the conference. Subjects include donations to the institute of German studies, the funding of the Bulletin of Works in Progress, and the DAAD Handbook of Germanists. Previously CUTG/5/2  
 1 folder
- CUTG/2/18 Surveys** **1976-1984**  
 Surveys and analyses of results of those surveys including: the employment of Lektors, student recruitment, NCML questionnaire on language teaching in universities and a survey for the handbook of Germanists. Previously CUTG/5/3  
 1 folder
- CUTG/2/19 Study in Germany** **1980-1983**  
 A newsletter from December 1982 including a letter in response to an item about health insurance charges and responses to an item about the recognition of British qualifications in German and Austrian institutes. Also includes letters and articles relating to cases of individuals with British qualifications who have tried to study in German universities and faced discrimination. Previously CUTG/5/6  
 1 folder
- CUTG/2/20 Horton Smith Obituary** **1987 April**  
 A copy of the University of Nottingham Gazette with an obituary of Professor N. Horton Smith on pages 26-27. Previously CUTG/5/8  
 1 folder
- CUTG/2/21 Notes and Letters** **1976-1979**

Subjects of the notes and letters include the addition of discussion of neglected aspects of German studies at future conferences, the omission of Dr Reid's talk from the minutes of the 1977 meeting, V.A.T and the preparation of conferences. Previously CUTG/6/6

1 folder

**CUTG/2/22 Correspondence regarding Associate Members 1963-1967**

Correspondence regarding associate members of the conference. Previously CUTG/4/12

1 folder

**CUTG/2/23 Correspondence with officers 1964-1965**

Subjects of correspondence includes details, arrangements and notes on the agenda for the 1965 conference; dates and arrangements for the 1966 conference; possible locations for the 1967 conference and the 1964 minutes. Previously CUTG/7/3

1 folder

**CUTG/2/24 Mainland correspondence 1965**

Letters concerning Mainland's suggestion of inviting members of the Central Bureau of Visits and Exchanges to the conference, the invitation of outsiders to the conference and the appointment of English assistants to foreign schools and training colleges. Previously CUTG/7/4

1 folder

**CUTG/2/25 Future conferences 1959-1963**

Subjects of correspondence includes: spouses staying in the college or hostel where the conference is meeting; arrangements and locations for future conferences; suggestions for Williams' successor as chairman and Papst's successor as secretary and Papst's proposal of himself as a replacement for Dr Stopp as secretary. Previously CUTG/7/5

1 folder

**CUTG/2/26 Herzmann correspondence 1976 June**

A letter from Dr Herzmann to Professor Williams requesting information about the conference and about procedures for giving papers, a letter in which Williams passes this request to Dr Reid and a response with the requested information from Reid to Herzmann. Previously CUTG/7/6

1 folder

**CUTG/2/27 Correspondence on the subject of declining standards of German A level 1993-1995**

Includes letters and articles about declining standards of written German among A level students. Previously CUTG/8/1

1 folder

**CUTG/2/28 Peacock correspondence 1972-1973**

Correspondence between Professor R. Peacock and R.H.J. Thorne and Professor Coveney. Subjects include: student study grants and potential discussion points for the conference working party. Previously CUTG/2/3

1 folder

**CUTG/2/29 Walker Chambers Letters 1974-1975**

Correspondence between Professor Walker Chambers and Dr D.L. Nuttall, Dr Hilton and Gerald Fowler. Subjects include: the 18+ steering group, recognising Trevor Jones' work as treasurer and student study grants in Germany. Previously CUTG/2/2

1 folder

**CUTG/2/30 Correspondence on membership 1964-1972**

Includes guidelines for membership of the conference, letters regarding individual cases where membership has been accepted or refused and letters about procedure for membership. Previously CUTG/4/9

1 folder

**CUTG/2/31 Membership – Problems and Rulings 1967-1974**

Letters concerning issues of approval of membership. Issues include the admittance of teachers from polytechnics, comparative literature teachers and modern language teachers who do not specialise in German. Previously CUTG/4/10

1 folder

**CUTG/2/32 Amendment to Membership Rules 1971-1984**

A proposed amendment to eligibility for membership that full-time lecturers of German at polytechnics and higher education institutes would receive the same status in the conference as university teachers in neighbouring disciplines and trainers of German teachers. The file includes a discussion paper and letters from German teachers in response to the proposal. Previously CUTG/5/4

1 folder

**CUTG/3 Sub-committees and special groups 1952-1969**

0.5 box (8 folders)

**CUTG/3/1 Sub-committee: Internationale Vereinigung für Germanische Sprach- und Literaturwissenschaft 1963-1966**

Letters relating to the IVG subcommittee – including letters on the subject of membership of the committee. Includes letters in German and in English. Previously CUTG/4/8

1 folder

**CUTG/3/2 Sub-committee: Internationale Vereinigung für Germanische Sprach- und Literaturwissenschaft 1952-1965**

Includes a document about membership, German language correspondence and a report on the Innsbruck discussions. Previously CUTG/7/8

1 folder

**CUTG/3/3 Sub-committee: History of German Studies project 1964-1965**



Includes a report on German studies in the British Isles since 1914, an article from Die deutsche Kolonie in England from 1913, a report on the history of German studies by Hugh Sacker and correspondence between Sacker, Ockenden and Rowley. Previously CUTG/7/9

1 folder

**CUTG/3/4 Sub-committee: History of German Studies project** **1966**  
Previously in CUTG/4/7.

1 folder

**CUTG/3/5 GCE Sub-committee** **1952-1965**

Letters and documents concerning the GCE sub-committee. The association of teachers of German's comments on the SSEC's third report on the "GCE and sixth form studies", including a summary and letters in response to it. An analysis of a questionnaire by Gertrude Seidmann about the A-level and responses to it. Documents related to the ad-hoc committee on sixth form studies including a paper, lists of members and related correspondence. Extracts from the pamphlet modern languages in the sixth form and a conference report by Professor Gillies. Previously CUTG/7/7

1 folder

**CUTG/3/6 Special Group: Science German** **1954-1964**

Includes correspondence between Ockenden and Horne regarding a meeting for group at the next conference, summaries of meetings of the group by Horne from 1962 and 1963 and proposals for the organisation of the group including suggestions of names. Previously CUTG/7/10

1 folder

**CUTG/3/7 Special Group: Teaching Methods** **1964-1969**

A summary of a meeting of the teaching methods group from Keele 1969, correspondence between Fowler and Ockenden, a summary of the first meeting of the group at Reading 1964 and the results of a questionnaire which is an appendix to the agenda of the Reading conference. Previously CUTG/7/11

1 folder

**CUTG/3/8 Special Group: Linguistics 1965 March**

Correspondence between Ockenden and Carr regarding the formation of a special group for linguistics and the possibility of meeting to discuss it at the next conference. Previously CUTG/7/12

1 folder

**CUTG/4 Reports 1967-1984**

0.5 box (7 folders)

**CUTG/4/1 German Studies Reports 1968-1976**

Reports on A level German, student poverty abroad teaching German to natural science, social science and commerce students. Previously CUTG/2/4

1 folder

**CUTG/4/2 University Courses 1969-1972**

Letters, reports and a booklet about Modern Language courses at the Universities of Stirling, Aston, Bath and Strathclyde. Correspondents of the letters include Lewis Jillings, Brian Rowley, Professor Peacock and R.G. Denning. Previously CUTG/2/15

1 folder

**CUTG/4/3 German-language Films 1967 October**

A 21 page list of German language films suitable for use in university teaching. Previously CUTG/2/6

1 folder

**CUTG/4/4 The Effect of Cuts 1981-1984**

A report on the effect of cuts on departments of German at different universities and letters from individual universities explaining the effects cuts have had on their German departments. Previously CUTG/5/5

1 folder

**CUTG/4/5 Reports on universities and the European community, 1983**

Reports on universities and the European community, the promotion of mobility in higher education, attitudes to European countries and the case against modern language provision in schools. Previously CUTG/5/7

1 folder

**CUTG/4/6 DAAD meeting reports 1970-1974**

Deutscher Akademischer Austauschdienst reports: Deutsch-Britisches Germanistentreffen at Sussex 1974 and an agenda and protocol for a meeting at King's College London 1974. Previously in CUTG/8/1

1 folder

**CUTG/4/7 CUTG Reports - miscellaneous 1977-1987**

1) Taught courses for Higher degrees and postgraduate diplomas in or involving German available at universities in the UK and Republic of Ireland (January 1977); 2) The University Grant Commission's circular letter 4/86 or 20 May 1986 (June 1986); 3) Survey of the current situation of departments of German in British and Irish universities (August 1987).

1 folder

**CUTG/5 Bulletins 1956-2001**

Includes various different series of Bulletins produced by the CUTG, most notably the Bulletins of Work in Progress which were compiled regularly by the CUTG from 1956. Originally these were intended to be for members' eyes only. From 1964 they were prepared and distributed by the Institute of Germanic Studies, University of London, for the CUTG. There are also CUTG Bulletins of a more general nature, including information about officers, conference minutes,

scholarships, and the Women in German Studies (WIGS) network.

1 box (4 folders)

- CUTG/5/1 Bulletins of Works in Progress 1956-1966**  
No Bulletin was produced in 1958, and an addendum only was produced in 1965. Missing: 1960, 1962.  
1 folder
- CUTG/5/2 Correspondence and Bulletins of Works in Progress 1963-1974**  
Bulletins 1963-1966, 1969 and 1971 and correspondence concerning the Theses in Progress and Works in Progress Bulletins. Subjects include a donation to the Institute of German Studies for their work in preparing the bulletins, requests for titles of theses in progress and a request by a non-member to see a copy of the bulletin (1969-1974). Previously CUTG/4/11  
1 folder
- CUTG/5/3 Bulletins of Works in Progress and Bulletins of Theses in Progress 1967-1989**  
Bulletins of Work in Progress: 1973, 1975, 1977, 1979, 1981, 1983, 1985, 1987, 1989 and Theses in Progress 1967, 1969, 1971, 1972, 1973, 1974, 1975, 1976. Previously CUTG/3/2  
1 folder
- CUTG/5/4 CUTG Bulletins 1988 January-1994, 2000-2001**  
Previously CUTG/3/1  
1 folder